



9-32
No. EDN-GCL-() 2025-26/ 1216 - DATED: 27/12/2025
OFFICE OF THE PRINCIPAL, GOVERNMENT DEGREE COLLEGE LANJ
VILL. LANJ KHAS P.O. LANJ SUB-TEHSIL HARCHAKIAN DISTT. KANGRA (H. P)-176026
E-MAIL ID: principalgelanj@gmail.com Phone:01892-273333

To

The Directorate of Higher Education,
Himachal Pradesh Shimla 171001

Subject: Submission of proposal for Internal Ranking of Government Colleges in r/o Govt.
Degree College Lanj

Reference: Letter No. EDN-HE(3)F(4)-55/2025 regarding Ranking of Colleges issued by the
Directorate of Higher Education, Himachal Pradesh, Shimla-171001, dated 20 Dec 2025.

Respected Sir,

With reference to the above-mentioned letter regarding the proposal for Internal Ranking of
Government Colleges, kindly find enclosed herewith the proposal for Internal Ranking in
respect of Govt. Degree College Lanj, District Kangra (H.P.)-176026, for your kind
consideration.

The same is submitted for your kind information and further necessary action, please.


Principal

Principal
Govt. Degree College Lanj
Govt. College Lanj
Distt. Kangra (H.P.)



GOVERNMENT DEGREE COLLEGE LANJ

VILL. LANJ KHAS P.O. LANJSUB-TEHSIL

HARCHAKIAN DISTT. KANGRA (H. P)-176026

E-MAIL ID: principalgclanj@gmail.com Phone: 01892-273333

SELF ASSESSMENT REPORT (SAR) FOR ACADEMIC SESSION: 2024-2025

1. Teaching Learning (Score 140)

Sr. No	Activity	Distribution of Scores	Total Score	Obtained Score	Obtained Total Score	Annexure
1.	Mode of teaching	i. Lecture method only = 6 ii. Technologybased teaching only =6 (6+6=12) or Blended teaching =12 iii. Flipped Classroom =8 iv. As per need of different groups of students =5	25	i.6 ii.6 iii 8 iv 5	25	Annexure 1.1
2.	Curriculum Planning and Implementation: i. Teaching schedule=10 ii. Whether learning outcomes defined=5 iii. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits) =16 iv. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc) (Max. 8)	i. Followed 100% = 10 80-99% =8 60-79% =6 Up to 59% =4 ii. 100%=5 80-99% =4 60-79% =3 Up to 59% =2 iii. 4.0x No. of enrichment practices observed =16 iv. Followed by all the Departments=8 Above 80% =6 60-79% =4 Up to 59% =2	45	i.10 ii.5 iii.4 iv.6	33	Annexure 1.2

	<p>v. Prompt communication of assessment/results to students=6 (e.g. displayed on college website/noticeboard/class groups/submitted to COE)</p>	v. Within 7 Days =6 8-14 Days =3 More than 14 Days = Nil		v.8		
3.	Add-on Courses/ Certificate Courses: i. No. of courses (to be specified separately) ii. % of students benefitted (% of students completed MOOCS/ spoken Tutorial/NPTEL/Other courses offered by recognized organisations)	i. No. of courses>5 and student benefitted >50% =10+10 ii. No. of courses>3 and student benefitted 41-50% =7.5+7.5 iii. No. of courses<3 and student benefitted 31-40% =5+5 iv. No. of courses<3 and student benefitted up to 30% =2.5+2.5	20	Nil	Nil	Nil
4.	Student Feedback (taken from students with 80% attendance) i. Sample size ii. Students satisfaction iii. Action on feedback	i. >25%=05, 20-25%=4, 15-19%=3; 10-14%=2, <10%=1 ii. 91-100%-10; 81-90%-8; 71-80%=6; 61-70%-4; less than 61%=0 iii. Considered and action taken on doables 81-100% =10; 61-80%-8; 51-60%-6; 41-50%-4	25	i.5	23	Annexure 1.4
5.	Examination Results: i. % of Students Passed ii. % of students with A Grade and Above iii. No. Of Students in University Merit	i. >81%-9; 71-80%-8; 61-70%=7; 51-60%-6; 41-50%-4; 31-40%-3; <30%=0 ii. >20% with A grade and above =8; 16-20%-7; 11-15%-6; 6-10%=5; 1-5%-4 iii. HPU /SPU merit list 1st - 3rd position=8; 4th-10th position=6	25	i.8	22	Annexure 1.5

2. Student Support, Services and Progression (Score 280)

Sr. No.	Activity	Distribution of Scores	Total Score	Obtained Score	Obtained Total Score	Annexure
1.	Pre and Post Admission Counselling: i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media ii. Pre admission counselling iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2 ii. Yes = 10 No = 0 iii. Post admission counseling /Induction = 10	25	i. 5 ii.10 iii.10	25	Annexure 2.1(i) Annexure 2.1(ii) Annexure 2.1(iii)
2.	Scholarships: i. Awareness about different Scholarships Schemes and 100% ii. Scholarships other than Government Schemes coverage of all eligible students	i. =5 ii. =5	10	i.5 ii.5	10	Annexure 2.1(i) Annexure 2.2(ii)
3.	Sports and Cultural activities: i. % of students participating in sports activities ii. % of students participating in cultural activities iii. Medal/Trophy won in	i. >20% =10 16-20% =6 11-15% =2 ii. >20% = 10 16-20% = 6 11-15% =2 iii.	32	i.10 ii.10 iii. Nil	20	Annexure 2.3(i) Annexure 2.3(ii)

	Sports/Cultural activities a. National/Inter University b. State/Inter college c. District level (also includes cluster level)	a. 12 b. 10 c. 6				
4.	Students Participating in NSS/NCC/Rangers & Rovers/Clubs:	i. NSS =4 ii. NCC =4 iii. Rangers & Rovers =4 iv. Road Safety =4 v. Red Ribbon/Eco/Youth Red Cross/any other club/society =4	20	i.4 ii. Nil iii.4 iv.4 v.4	16	Annexure 2.4(i) Annexure 2.4(iii) Annexure 2.4(iv) Annexure 2.4(v)
5.	NSS/NCC/Rangers & Rovers: participating in i. National camps /RD Parade ii. State camps/ Parade iii. Award won in these activities iii. a) National b) State c) Cluster level	i. 10 ii. 7 (either of i or ii) iii. a) 8 b) 5 c) 3	18	Nil	Nil	Nil
6.	Anti-Drug Awareness Programmes: i. No. of awareness programmes organised ii. % of students benefitted iii. Counselling of suspected addicts	i. 4 and above= 4; 3=3; 2=2, 1=1 ii. More than 50%= 4 iii. 2	10	i.4 ii.4 iii. Nil	8	Annexure 2.6(i) & 2.6(ii)
7.	Gender Equity: i. No. of health/sensitization programmes organised ii. % of students benefitted iii. Women anti sexual harassment committee constituted as per norms iv. Grievances Redressal as per timeline	i. 3 and above= 3; 2=2; 1=1 ii. More than 20% = 3; 11-20-2 iii. Yes=2 iv. Yes = 2	10	i.1 ii.3 iii. 2 iv.2	8	Annexure 2.7(i) & 2.7(ii) Annexure 2.7(iii) Annexure 2.7(iv)

8.	Mentor-Mentee Groups: Sessions conducted per group of students	4 and more sessions= 10; 3=8; 2=5; 1=3	10	10	10	<u>Annexure 2.8</u>
9.	Coaching for National level competitive examinations/ HAS	10	10	Nil	Nil	Nil
10.	Remedial Classes/Bridge Courses: % of students benefitted	i. More than 20% = 10 ii. 16-20 = 8 iii. 11-15 =6 iv. 6-10 =4	10	10	10	<u>Annexure 2.10(i)</u>
11.	Capacity Building of Students: i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.) ii. Language-cum-Graduate attributes Development programmes	i. =10 ii. =10	20	i.10 ii. 10	20	<u>Annexure 2.11(i)</u> <u>Annexure 2.11(ii)</u>
12.	Career Counselling & Placement Cell: i. No. of Career Counselling Sessions organised for each group of student ii. Number of Placement Drives iii. Self Employment Modules Organised iv. No. of students Benefitted	i. More than 5= 6; less than 5=4 ii More than 2= 4; less than 2=2 iii. Yes=4; No= 0 iv. More than 50%= 6; Less than 50%= 4	20	i. 4 ii. Nil iii.4 iv. 6	14	<u>Annexure 2.12(i)</u> <u>Annexure 2.12(iii)& 2.12(iv)</u>
13.	Student Progression: i. % of Students opted for Higher Education	i. >50%= 10; 30-50%= 8; 20-30%= 6; up to 20%= 4 ii. 5.0×no. of students (Max.)	30	i. 4 ii. Nil	4	<u>Annexure 2.13(i)</u>

	ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	20 points)				
14.	No. of Co-curricular and Sports Activities organised: i. Inter-University Events (Zonal/National) ii. Inter-College events iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	i. Inter-University Events- 10 ii. Inter-College events- 6 iii. Intra-College Events- 3 Each (Max. 9)	25	i. Nil ii. 6 iii. 9	15	Annexure 2.14(ii) Annexure 2.14(iii)
15.	Annual Prize Distribution Function Organized: (Yes/No)	Yes=10 No=0	10	10	10	Annexure 2.15
16.	College Magazine Published: (Yes/No)	Yes=10 No=0	10	10	10	Annexure 2.16
17.	College website updated regularly or not	Yes=10 No=0	10	10	10	Annexure 2.17

3. Infrastructure & Resources (Score 160)

Sr. No.	Activity	Distribution of Scores	Total Score	Obtained Score	Obtained Total Score	Annexure
1.	Classrooms Classrooms well maintained	Yes=10 No=0	10	10	10	Annexure3.1
2.	Library Facilities i. Whether adequate print books available ii. Whether daily newspaper(minimum 5), magazines (minimum 3), and journals (minimum 3), available iii. Whether access to e-resources available iv. Seating Capacity in the Library v. Usage of library	i. 500 books per hundred students= 3; Less than 500=1 ii. Yes=3 No = 0 iii. Yes=3 iv. 10% or more of the student strength= 4 v. 100% =7	25	i. 3 ii. 3 iii. Nil iv. 4 v. 7 vi. Nil	17	Annexure 3.2

	resources vi. Digital Library having atleast 5 computer systems with internet facility.	75%=5 50% =3 25%=1 vi. Yes=5				
3.	ICT Facilities: i. No. of Interactive Panels/ Virtual Classrooms Multimedia Projectors/K-Yan ii % of teachers using ICT facilities iii. No. of students benefitted from ICT facilities iv. Internet Connections- Leased Line/ Fibre Network/ Wi-Fi campus (Yes/No) V. Use of ICT facilities	i. 5 or more-5, 4-4, 3-3,2-2,1=1 ii. >50%-5; <50%-0 iii. >50%-5; <50%-0 iv. Yes=5 v. 100%=5 75% =4 50% =3 25% =2 <25% =0	25	i.4 ii.5 iii. 5 iv. 5 v.5	24	Annexure 3.3
4.	Facilities for Specially-abled Students: i. Ramps/Wheel chairs/Support railing ii. Separate Washrooms	i. Yes=2 ii. Yes=2	4	i. 2 ii. 2	4	Annexure 3.4
5.	Sports Facilities: i. No. of games / sports activity conducted ii. Indoor sport facilities iii. Adequate sport equipments iv. Gymnasium (Operational)	i. More than 5-8; Less than 5= 4 ii. Yes=4 iii. Yes=4 iv. Yes=4	20	i.8 ii. 4 iii. 4 iv. 4	20	Annexure 3.5
6.	Auditorium/Hostels/Seminar Hall/Staff Quarters	Auditorium=4 Hostels =4 (2 Point for each hostel) Staff Quarters=4 Seminar Hall=4	16	A.D 4 S.H 4	8	Annexure 3.6
7.	i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab infrastructure	i. Yes= 10 ii. 100%=10 75%=6 50% =5 25% = 3 <25% =0	20	i.10 ii.10	20	Annexure 3.7
8.	i. Adequate numbers of	i. One system per 30	10	i.5	10	Annexure 3.8

	computers ii. Usage of computer hardware	students=5; 31- 40-3; 41-50-2, more than 50= 1 ii. 100%=5 75%=4 50% =2 25%= 1 <25%=0		ii.5		
9.	Canteen, Staff Room /Faculty Room, Space For NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2 point each facility (Max 10)	10	10	10	Annexure 3.9
10.	Documentation of Academic, co- curricular and extracurricular activities and achievement of students and staff on regular basis	Yes=20 No=0	20	20	20	Annexure 3.10

4. Institutional Management (Score 220)

Sr. No.	Activity	Distribution of Scores	Total Score	Obtained Score	Obtained Total Score	Annexure
1.	Institutional Vision: i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 points each	18	i.6 ii. 6 iii.6	18	Annexure 4.1
2.	IQAC: i. No. of meetings per year ii. No. of programmesorganised (Trainings, workshops, IPR, etc.)	i.4 meetings= 6; 3 meetings = 4 ii.2 per activity (Max. 6)	12	i.6 ii. 6	12	Annexure 4.2
3.	i. Management of Institutional Funds: Funds (BF, AF, PTA etc.) used/ spent for Institutional Development /student welfare	i. utilized >90% of the funds collected annually -10; 71-90%-8; 51-70%-6;31-50%-4; <30%-0	16	i.10 ii. Nil iii.4	14	Annexure 4.3

	ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	ii. Yes=2 iii. Yes=4				
4.	Grievance Redressal of Students and Employees i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	10	10	10	<u>Annexure 4.4</u>
5.	Green and Clean Campus: i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, buildings/campus	i. 6 ii. Excellent = 10 Satisfactory = 6 Poor = 0	16	i. 6 ii.10	16	<u>Annexure 4.5</u>
6.	Facilities for Students: i. Common room for girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture V. Student centre for co-curricular activities and its regular usage vi. Regular use of playground	3 for each facility	18	i.3 ii.3 iii.3 iv. 3 v.3 vi.3	18	<u>Annexure 4.6</u>
7.	Regular Updation of Service Books/Service Records	Yes=3	3	3	3	<u>Annexure 4.7</u>
8.	Timely Submission of ACRS	Yes=3	3	3	3	<u>Annexure 4.8</u>
9.	Prompt Response to Official Correspondence	Yes=5	5	5	5	<u>Annexure 4.9</u>
10.	Proper maintenance of official records Yes=10 (Cash books/Stock registers, Fund registers,	Yes=10	10	10	10	<u>Annexure 4.10</u>

	Leave records, Fine fund etc.					
11.	Proper record of students attendance and CCA	Yes=10	10	10	10	Annexure 4.11
12.	Whether ranked by NIRF, Other Agencies	Yes=10	10	10	10	Annexure 4.12
13.	Whether accredited by NAAC	A and above (level 4 or 5)=20 B+ & B++(level 3)=16 B (level 2)=12 Accredited (level 1)=10	20	Nil	Nil	Nil
14.	Whether AQARS are being submitted as per timeline annually or not	Yes=12 No= 0	12	Nil	Nil	Nil
15.	Recognition for Exemplary Contributions of the Staff and Students	4 point each	8	8	8	Annexure4.15
16.	Involvement of Stake Holders: i) PTA ii. OSA	i. <ul style="list-style-type: none">• PTA constituted as per norms=1• PTA supportive = 1• Significant contribution of PTA (enclose documentary proof)=10 ii) <ul style="list-style-type: none">• OSA framed as per norms =1• Financial contribution or equivalent (in-kind) per 100 Alumni of Rs. 25,000/- per annum = 3• Non financial contribution (career counselling, talk, interactive session / facilitation in placement of students etc. on regular basis)=4	20	i.10 ii.10	20	Annexure 4.16
17.	Feedback from Stakeholders	Yes=4	4	4	4	Annexure 4.17

	other than Students and and action taken thereon					
18.	Annual review meeting on students outcomes in academics, co-curricular, extracurricular and, extension activities and action taken during academic session for achieving excellence	Yes =25	25	25	25	Annexure 4.18

5. Best Practices, Innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Scores	Total Score	Obtained Score	Obtained Total Score	Annexure
1.	Best Practices Description & Outcome of Best Practices (at least two):	10 points per best practice	20	20	20	Annexure 5.1
2.	Special Initiatives Taken for: i. Energy conservation/ use of Solar energy ii. Solid Waste Segregation/Management iii. Rain water harvesting and its use for gardening and cleanliness iv. Plastic free campus v. Blood donation camps vi. Adoption of village/ educational Institutions	4 points per initiative	24	i. Nil ii. Nil iii. Nil iv. 4 v. Nil vi. 4	8	Annexure 5.2(iv) Annexure 5.2(vi)
3.	Social Impact of Extension Activities: (On the basis of Community Feedback)	Minimum three activities=10, 2 activities=8, 1 activity=5	10	Nil	Nil	Nil
4.	Special New Innovative Initiatives Or Ideas Adopted in the College. (Other than at Sr. No. 5.2 above):	4 points each initiative (max.=16)	16	16	16	Annexure 5.4
5.	Collaborations: i. With Peer Educational / Research Institutions ii. Other Government Bodies/Industry	5 points each (Max. 10 points)	10	i.5 ii.5	10	Annexure 5.5

6. Faculty Profile & Research Activities (Score 100)

Sr. No.	Activity	Distribution of Scores	Total Score	Obtained Score	Obtained Total Score	Annexure
1.	% of Teachers with Ph. D.	More than 70% =5, 61-70%-4, 51-60%-3, less than 50%-2	5	2	2	Annexure 6.1
2.	Teachers as Research Guides	4 points per research guidance (max.=8)	8	Nil	Nil	Nil
3.	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three years)	30% of faculty=10, 20% of faculty=8, 10% of faculty=6, 5% of faculty=4	10	10	10	Annexure 6.3
4.	Projects/Patents/Fellowships /Associations: i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)	10	Nil	Nil	Nil
5.	No. of Paper Presented in Conferences/ Seminars/ Symposia (in last three years): i. International ii. National/Regional/State level	i. 2 point per paper presented ii. 1 point per paper presented	8	8	8	Annexure 6.5
6.	Seminars, Workshops, Conferences and Trainings organised by the Institution International Level National Level State Level	6 4 3	6	Nil	Nil	Nil
7.	No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 citations	20	i.10	10	Annexure 6.7(i)
8.	Teachers' Special Innovative Ideas (Brief description thereof)	5	5	5	5	Annexure 6.8

9.	No. of Books Published/ Chapter in Books	5 points per book and 2 points per chapter	10	2	2	Annexure 6.9
10.	Teachers Academic and Extension Activities: i. Resource person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles	i. 2 point each activity ii. 4 point each activity iii. 2 point each activity (Max. 10 points from all categories)	10	i.4	4	Annexure 6.10
11.	Awards by Recognised& Reputed Organisations: i. International ii. National iii. State	i. 8 ii. 6 iii. 4 (Max. 8 points from all categories)	8	i. Nil ii. Nil iii.4	4	Annexure 6.11

7. Miscellaneous (Score 120)

Sr. No.	Activity	Distribution of Scores	Total Score	Obtained Score	Obtained Total Score	Annexure
1.	Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D- cum-innovation centre, B.Voc, Self Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max. 50)	50	50	50	Annexure 7.1
2.	Spot evaluation of institutions by the 20 Officers from the Directorate of Higher Education/representative of the Director of Higher Education	20	20	20	20	Annexure 7.2
3.	AG Audit paras settled upto date	Yes	05	05	05	Annexure 7.3
4.	Local Audit Paras settled upto date	Yes	05	05	05	Annexure 7.4
5.	Timeline adhered to in filing	Yes	10	10	10	Annexure 7.5

	reply of Yes court cases / RTI Applications/ Public grievances received through Mukhyamantri Seva Sankalp 1100 Centralised and Public Grievance Monitoring System (CPGRAMS)					
6.	Invited speakers on various themes relevant to holistic development of students.	Yes	10	10	10	Annexure 7.6
7.	Skill Development Training (at least 20% students benefited)	Yes	20	20	20	Annexure 7.7

SUMMARY OF SCORES

S.No.	Criteria	Score	GDC Lanj score
1.	Teaching Learning	140	103
2.	Student Support, Services and Progression	280	190
3.	Infrastructure & Resources	160	143
4.	Institutional Management	220	186
5.	Best Practices, Innovation and Institution Distinctiveness	80	54
6.	Faculty Profile & Research Activities	100	45
7.	Miscellaneous	120	120
Total Score		1100	841
